

## **EVAA Tennis Equipment Exchange**

The equipment exchange service allows players to anonymously post that either they have equipment they would like to sell or that they have equipment they wish to purchase. Interested parties respond to a posting by selecting the 'Contact Poster' link and completing the contact form. The poster is sent an e-mail with the interested parties information. It is up to the poster to pursue the exchange by contacting the interested party. Until this happens, the poster remains anonymous.

**Responding to a Posting:** For someone wishing to read and perhaps respond to a posting:

1. Select the posting. This will display the posting text
2. To respond to the announcement, select the 'Contact Poster' link
3. Complete the required information and click on 'Send Message'
  - o All fields are required
  - o The system does not verify the email address when it accepts the response. Ensure the contact information (email and phone number) is correct or the person posting the announcement may not be able to contact you.
4. The poster has the choice of whether or not to pursue the exchange

**Deleting a Posting:** Select the 'Delete Posting' link and provide the poster's e-mail address to display a list of postings associated with that e-mail address. Check (click) the box to select the posting(s) and select the 'Delete' button. An e-mail is sent to the poster's e-mail address to authenticate the request. Select the link within the e-mail and the posting will be deleted

**System Management:** If there is a problem with a posting or you have a question, please send an e-mail to the Tennis Program Director by using the Contact Us link, or directly to Tennis@EVAAsports.org.

**Disclaimer:** The exchange is provided by the EVAA as a service to its players. Participants take full responsibility to ensure that the exchanges are completed to each individual's satisfaction. EVAA will not police any exchange, the accuracy of information provided, the quality of the equipment, nor the completion of any payments.

**Warning:** The EVAA exchange is an EVAA forum. Participants are subject to the same behavioral guidelines as any other EVAA event. Postings found to have inappropriate content will be removed from the exchange. Any individuals found to intentionally violate EVAA policies and guidelines will be subject to possible sanctions.

